



SAFETY AND EMERGENCY PREPAREDNESS MANUAL

and Annual Security Report

|FALL 2017|

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I. Mission & Policy Statement Regarding Safety on Campus

Developing a safe and secure environment where a quality education may be achieved is the responsibility of the entire University. Within our campus community, the Student Services Department of Millennia Atlantic University (MAU) acting in the interest of public safety, is committed to its leadership role in developing programs, methods, and approaches to assist the institution toward achieving a reasonably safe and secure environment. All members of the departments are sensitive to the unique nature of the University community and they serve in assisting the institution in the achievement of our goals. It is only through our collective efforts that our mission will be accomplished.

Providing a safe campus environment for students and employees is of utmost importance to the University. This is accomplished with the cooperation of the local authorities, administration, faculty, and student body.

Administration, faculty and students are required to adhere to all local and state laws and ordinances, applicable federal laws and University policy. The University cooperates with law enforcement agencies to enforce all laws and University personnel will contact the appropriate law enforcement agencies as necessary.

II. Public Safety Services

a. Incident Reports:

If you become involved in an incident on campus or need to report criminal activity, there are a number of ways to report incidents or acquire assistance. You can contact the reception area attendant who will immediately locate help. If assistance is needed immediately, there are phones located within the reception area that can be used to call the appropriate authorities.

When an incident is reported to the University, an incident report will be completed and the matter will be investigated if necessary. Copies of the incident report are provided to the President of the University. The President, in conjunction with the Vice President of Administrative and Financial Affairs, will determine the disposition of the matter reported and will recommend the appropriate action to be taken. The Student Services Department informs students of proper procedures for reporting incidents and how to request assistance by contacting the university. Assistance is offered for medical emergencies, fires, and criminal incidents, and other emergency situations. If there is a life threatening emergency and 9-1-1 is called, always notify the school so that they may coordinate with emergency responders when they arrive. You can always report a minor concern or incident anonymously using our "Suggestion Box" located in the student lounge.

Compiled incident reports are located in the Administrative office.

b. Parking Policies:

Parking safety on campus is everyone's concern; therefore, we are counting on faculty, students and staff to follow the guidelines to prevent crime and accidents. There is ample parking in a well-lit parking lot in the immediate vicinity of the main entrance.

Below are some tips to observe for your safety:

- Never leave personal belongings unattended.
- Keep your valuables out of sight and reach.
- In order for people not to know where your valuables are, secure them before you park on campus.
- Report any suspicious activity, even if you are not the victim.
- Lock your car and keep your keys in a safe place.
- Report lost or stolen property immediately. The faster you report, the better the chances to recover items.
- Stay alert and tuned into your surroundings. Be aware who is around and prepared to react accordingly.
- If you are a victim of a crime, please report it immediately to the appropriate authorities.

The following policies are in effect during ALL HOURS of parking operation and they apply equally to all STUDENTS, FACULTY, STAFF, and VISITORS:

- MAU ID card must be present upon entering the school's facility. ONLY valid ID cards will open the front door, elevator, and the library. Student access will be granted Monday to Friday 9:00AM - 11:00PM and Saturdays from 8:00PM to 6:00PM.
- Vehicles must be driven slowly and cautiously in and around the parking areas.
- Always follow and obey all directional and stop signage.
- Take a minute or two to make sure you locked your vehicle correctly and all property is safely put away. Make sure you have your keys before locking your vehicle.
- Handicapped spaces are reserved for vehicles with the proper permits permitting parking for those with disabilities. Violators are subject to a parking citation from the City of Doral Police Department.
- Any unauthorized vehicle left at the facility overnight may be towed at owner's expense.
- Watch for PEDESTRIAN TRAFFIC when driving through the parking lot. Pedestrians have the right-of-way.
- Park within marked spaces ONLY.
- No parking is allowed at the front door area. Any motor vehicle parked in an area not marked for parking, will be towed at the owner's expense
- Do not use flashers for temporary parking.
- No double parking is permitted; please do not block the flow of traffic.
- No skateboards are permitted on campus.
- Parking is at the sole risk of staff, faculty, students, and visitors. The University accepts no responsibility for damage, loss, or theft to vehicles or contents.

c. Lost & Found:

The lost and found rules are intended for property safe guarding, control and disposition of property that has been turned over to MAU's administration. All lost and found items should be turned in to the front desk for keeping until claimed.

All items will be logged in and documented. Description of the item, value, location, date and time item was last observed. All found/recovered items turned in to the front desk will be immediately logged. A specific log (RECOVERED ITEMS LOG) has been constructed for the purpose of documenting all found items brought to "the lost and found desk" located at the front desk in the university main lobby. Identification of the person who found the item will be obtained and placed in the log, along with where the item was located, time the item was turned in, description of the item and finally, the initials of the person receiving the item.

In the event an owner is located, a specific log (THE CLAIMED ITEMS LOG) has been created to document individuals claiming an item from "the lost and found desk." The documentation listed above will be repeated but on this occasion, the individual claiming the item must provide their signature and phone number before an item can be released.

All cards (debit cards and credit cards) will be reported as lost to the issuing bank and then destroyed. All found MAU ID cards will be turned in to the Student Services Department.

All state issued drivers licenses and other similar identification cards will be mailed to the person at the address listed on the card itself.

All found items left unclaimed for over two months, will be turned over to the Student Services Department where items are retained in the lost & found cabinet for a predetermined period not to exceed six months and later destroyed, or donated as outlined below:

ITEM	RETENTION PERIOD	FINAL DISPOSITION
Books	60 Days	Donated to Library
Notes/Notebooks	7 Days	Destroyed/Trashed
Keys	7 Days	Destroyed/Trashed
Clothing Items	7 Days	Donated/Destroyed/Trashed
MAUID Cards	Shift	Send to Bursar
FoodContainers/Water Bottles	1 Day	Destroyed/Trashed
Electronic Items/Cell Phones	60 Days	Donated
Glasses (Prescription/Sun)	60 Days	Donated
Purses/Wallets	60 Days	Trashed
Credit Cards/ID Cards	7 Days	Mailed to address provided
BookBags	60 Days	Donated

III. Crime Statistics

The Campus Director or President is responsible for collecting & compiling campus crime statistics. An Annual Security Report for prospective students and employees is available upon request in the Financial Aid Office. For current employees and students, please note that the latest Annual Security Report is being provided as an attachment to this manual, and included under Appendix “A.”

a. Clery Act Crime Statistics

Reportable crimes, as defined by the “Campus Security Act of 1990 (Jeanne Clery Act)” as amended, are included within the Annual Security Report referred to above. The University also keeps an “Incident Report Log” that contains the information about any crime committed on campus and is available upon request via the University’s President or Vice President of Administrative and Financial Affairs. Recent 2013 amendments to the Clery Act requires MAU to compile statistics for certain crimes that are reported to campus security authorities or local police agencies including incidents of sexual assault, domestic violence, dating violence, and stalking.

The annual disclosure of campus crime statistics is prepared by the Campus Director or President in conjunction with the Student Services and Placement Manager and the Financial Aid Manager.

It is important that violations of law be reported to the University's administration. The University works with local police in the reporting, investigation and prevention of violations of the law which may occur on University property.

i. How does The University report crime to the campus community?

The University reports immediate threats of crime to the campus community using emails, social media, and the MAU website if necessary to ensure students, administration and faculty are aware of any immediate threats.

ii. Are there University guidelines concerning safety and access to campus facilities?

The University guidelines concerning safety and access to campus facilities are in the student manual. These guidelines are reviewed with students during the Orientation Day at the beginning of each semester and reviewed with faculty and staff during staff meetings and faculty meetings. Copies of the manuals are also available in the MAU library.

iii. How does the University Services maintain campus facilities in a manner upholding safety and security?

The university has an ID cards system with a magnetic field that is used to open the main entrance of the campus facility. ID cards are issued to all students, faculty and staff at the beginning of their work with the university (faculty and staff) or at the beginning of their first semester at MAU (Students). It is the policy of the University to close the main entrance to its facilities to public access at 6:00 pm, necessitating ID cards for access to the facilities. The use of the ID card is mandatory and the procedures are described in detail in the student, employee and faculty manuals. Also, the University maintains a video surveillance system that records who enters/exits the University facilities. All visitors must sign in at the reception area before visiting any campus facility.

iv. Who has law enforcement authority at The University?

The University relies on the City of Doral's Police Department for law enforcement authority.

v. How does MAU inform students and employees about campus security procedures and practices?

The University informs students and employees about campus security procedures and practices through the student manual, and the faculty and employee manual. This information is reviewed with the students during the Orientation Day at the beginning of each semester and is reviewed with faculty and staff during staff meetings and faculty meetings.

vi. How does MAU notify students and employees about an immediate threat to life safety?

The university notifies students and employees about an immediate threat to life safety via email, social media, and notifications posted on the MAU Alerts website.

vii. Who is authorized at MAU to notify students and employees about an immediate threat to life safety?

The Coordinator of Marketing and Public Relations, under the direct authority provided by the Millennia Atlantic University's President, is authorized to notify students and employees about an immediate threat to life and safety.

viii. How does MAU test and evaluate emergency response and evacuation procedures?

The University conducts a once per year evacuation and emergency procedures drill.

ix. What is the University policy regarding illegal drugs and Alcohol?

The University has a zero tolerance policy on the illegal use of alcohol and illegal drugs inside the University campus. It is also the policy of the University that the unlawful possession, use, or distribution of illicit drugs by students on campus property, or in conjunction with any University, or University-related activities, is prohibited.

Students who violate this policy will be referred to the appropriate law enforcement agency for prosecution and be immediately suspended until the matter has been resolved. In the event a student is suspended or is arrested for a drug related offense, he or she will not be allowed back into school until presentation of written documentation indicating that the matter has been resolved to the satisfaction of the University. Only at this point will reinstatement of the student's enrollment status be reconsidered.

It is unlawful for any person to sell, manufacture, deliver or possess with intent to sell, manufacture, or deliver a controlled substance. Any person violating the provisions of Florida Law and ordinances of Dade County in this regard may be guilty of a felony or, in some cases, a misdemeanor of the first degree, and may be subject to punishment as provided in Florida law or municipal codes. This punishment can include imprisonment, fines, and forfeiture of property. It should also be noted that under Florida's sentencing guidelines, punishment may become successively more severe for second and third violations.

x. Are there University programs to inform about drug and alcohol abuse?

The Millennia Atlantic University has established a Drug and Alcohol Free Awareness Program (DAFAP). This information is provided to all students, staff and faculty members during orientation at the beginning of each semester and/or during their employment interview, and general information is also provided within the University's catalog and student manual. The University also maintains general information with regard to treatment facilities that can be

found within the Student Services Department.

xi. What is the university policy regarding campus sexual assault programs to prevent sex offenses?

Millennia Atlantic University is committed to the education of its students and believes in a secure and enjoyable environment that allows all the students to discover their potential. MAU policies prohibit sexual assaults. This policy applies to campus activities, MAU student organizations, MAU sponsored students activities and students. The policy prohibits physical abuse, threats of violence, or conduct that threatens the health or safety of any persons on University property or in connection with official University functions. Such abuse, threats, or conduct may include sexual assault perpetrated either by a stranger or an acquaintance.

- Complainants' rights and responsibilities connected to a conduct hearing:

1. To a timely hearing after filing charges (cases reported just prior to the end of a term may be delayed by the term break period);
2. To have a person or persons of her/his choice accompany her/him to the hearing;
3. To remain present throughout the proceeding (excluding Committee deliberations);
4. Not to have to sit directly across from or next to the accused;
5. To respond to questions about the facts of the case posed by the Committee;
6. Not to have his or her irrelevant past sexual history discussed during the hearing;
7. To be informed as soon as possible of the outcome of the hearing;
8. To keep the outcome of the hearing confidential.

- Right of the accused:

The accused has certain rights, and among these are:

1. To be given a written notice of the charges;
2. To be accompanied at the hearing by an advisor if desired;
3. To be present while evidence is being presented;
4. To produce witnesses and evidence pertaining to the case;
5. To cross-examine witnesses;
6. To not be required to give self-incriminating evidence;
7. To be informed as soon as possible of the outcome of the hearing.

All hearings are closed and information pertaining to a conduct case is protected by federal and state privacy laws.

- Possible sanctions:

Students found guilty of a sexual assault may receive the following university sanctions:

- Warning,
- Disciplinary probation,
- Exclusion from areas of campus or activities,

- Suspension, or
- Dismissal.

- Sexual Assault Services:

The Student Services Department is available to assist with crisis intervention, medical and legal questions, referrals to outside agencies, liaison to professors for academic problems, and assistance with reporting to law enforcement and reporting of a sexual assault incident. These services are free and confidential. Student Services also has educational information available with regard to sexual offenses.

If you are sexually assaulted:

1. Get to a safe place. Call a friend or someone else to be with you.
2. If you know you want to report to the police, call 9-1-1 and say, "I want to report an assault." You will need to give your name and other information.
3. If you are not sure what you want to do, call the Roxcy Bolton Rape Treatment Center in Miami at 1 -305-585- 7273 (RAPE) – this hotline is answered 24 hours a day. You do not have to give your name. The advocate will talk with you about your options, rights, and choices.
4. You can also talk to our Student Services and Placement Manager. He/she will help you with your decisions about what to do.
5. If you are not sure about reporting but think you might want to later, you must make a police report now in order to obtain an evidence exam. The evidence exam can only be done if you make an official report. You have the right to change your mind later about being involved in a legal case.
6. Do not eat, drink, wash, shower, go to the bathroom, douche or clean up. As hard as this is, your body comprises the evidence in a sexual assault. If you have already done these things it is still okay to make a report; be sure to let the officer know.
7. If you definitely do not want to report to the police, it is still a good idea to have a medical exam to see if you were injured internally and to check for sexually transmitted diseases and pregnancy. You can do at an emergency room at a hospital or have a private physician do the exam.
8. It is important to note, however, that all health care providers are legally required to report to the police any suspected sexual or physical assaults. This does not mean that YOU must talk to the police.

- Survivors of sexual assault may:

1. Request academic assistance for missed classes or exams, or help with rearranging coursework.
2. You may request that the accused be moved pending a campus conduct hearing.

Whether or not you report to the police, talk to someone who is knowledgeable and trained about sexual assault so that you can start the process of recovering.

xii. What are the procedures for campus disciplinary action when a sex offense occurs?

MAU disciplinary Procedures:

The following information applies only to MAU student perpetrators of sexual assault and outlines how MAU will respond to such offenses. The students are advised to seek guidance from the Students Services Department, or the police, if the offender is a faculty, staff or member of the MAU community:

1. Any person sexually assaulted by a student on University property, at an official University function, or on any property deemed by the University to be within its jurisdiction, may ask the University to investigate and bring charges against the accused.
2. A preliminary investigation by the University will determine whether or not the accused perpetrator must be removed from campus since he/she is deemed an immediate threat or danger to any member of the campus community.
3. The University will also determine if the case should go to a hearing based on preliminary investigation and the determination of a prima facie case of sexual assault. The role of the University is both to establish a case against, and protect the rights of, the accused. For the University to take action against the student, the victim must, whenever possible, be the reporting party and be willing to testify at a closed conduct committee hearing.
 - The Conduct Committee is composed of two (2) faculty members, two (2) students' members of the student committee and two (2) members of the administrative staff and the President of the University or a person assigned by him/her.
4. If a hearing is held, the complainant and others may be asked to testify. The complainant and the respondent (accused) will each, separately, work with Student Services and Placement Manager throughout the adjudication of a complaint. Student Services and Placement Manager can provide an advocate for the complainant when requested; it is our recommendation that all complainants seek this assistance.
5. The outcome of the hearing will be given to the President of the University and he will reach to the parties involved.

xiii. What are the procedures for general campus disciplinary action?

Millennia Atlantic University is committed to the education of its students and believes in a secure and enjoyable environment that allows all the students to discover their potential. These disciplinary procedures apply to students accused of violating the MAU Student Code of Conduct.

- MAU considers cause for disciplinary actions (including but not limited to):
 1. Dishonesty or knowingly furnishing false information to the University;
 2. Forgery, alteration, or misuse of Institute documents, records, or identification;

3. Use, possession, or distribution of narcotics, drugs, or alcoholic beverages, except as expressly permitted by law;
4. Possession or discharge of firearms, fireworks, or other explosives on campus, except as expressly permitted by law; Theft of, or damage to, University property, or causing injury to a member of the University's community or a campus visitor;
5. Physical or mental abuse or coercion of any person on campus-owned or controlled property, or at University sponsored or University functions, or conduct which threatens or endangers the health, safety, personal rights, or dignity of any person;
6. Sexual harassment in any form.
7. Unauthorized entry to campus facilities or unauthorized use of campus equipment;
8. Violations of University policies and/or campus regulations, including those concerning the use of University facilities.
9. Obstruction or disruption of teaching, research, administration, disciplinary procedures or university activities, including public service functions, or of other authorized activities on University premises; or
10. Violation of the laws of the State of Florida or of any other governmental body.

- Student Disciplinary Policy

The MAU Student Discipline Policy has two primary purposes. First, it is intended to ensure that the student charged with disciplinary infractions is granted due process. Due process means a fundamentally fair procedure based upon reasonable principles impartially applied. Second, the policy is intended to educate the student in question regarding the standards of conduct expected at MAU and throughout society as a whole. The student disciplinary process is not intended to mimic a genuine adversarial court proceeding but is based upon sound judicial practices. Students who violate the MAU Student Code of Conduct are subject to disciplinary action in accordance with the following procedures:

- The Charges

Charges of violations of The MAU Student Code of Conduct may be brought by any member of the student body or staff, including, but not limited to, members of the administration. Charges must be in writing, must specify the nature of the violation, and must give details as to time, place, and persons involved. This statement must be given to Student Services and Placement Manager within two (2) calendar weeks of the incident(s) in question or the report of a violation.

- Charges Notification

Students charged with violations of The MAU Student Code of Conduct must be notified in writing by Student Services and Placement Manager of the charge within five (5) school days of the bringing of charges. This notice must contain the particulars specified in the written statement of charges and a copy of this Student Discipline Policy.

- Student Services and Placement Manager

Student Services and Placement Manager or his/her designated representative will investigate the charges. Once the charges are investigated; he/she will suggest a disciplinary penalty as stated in the “Disciplinary Action” section to the Campus Director or schools’ President who will have the final saying on the decision of imposing the penalty. The action taken shall constitute that of the University. Regardless of the action taken by University, the student has the right of hearing and appeal.

- Disciplinary action

A student who is found to have violated The MAU Student Code of Conduct may be subject to one or more of the following penalties:

- Costs for damage to school property
- Requirement to complete community service projects
- Suspension of the right to use university facilities for a period of time
- Interim suspension
- Disciplinary suspension, not to exceed one calendar year (recorded in the student’s permanent file in the Registrar’s office)
- Permanent dismissal (recorded in the student’s permanent file in the Registrar’s office)

If none of the above penalties is deemed appropriate, other disciplinary action may be imposed by Campus Director based on the violation(s). A student may be given an oral or written warning or statement that no disciplinary action is warranted. Disciplinary action may be taken in cases where students are convicted of breaking criminal or civil law off campus. Services and Placement Manager may also proceed with disciplinary action against a student or students without waiting for the results of criminal proceedings. The decision whether or not to take action shall belong to the Campus Director and/or President.

- Interim Suspension

At times, on the basis of the investigation, the University may conclude that it is necessary to suspend a student immediately prior to a hearing on the matter. This may be the case when the student in question is dangerous to himself or herself, to others, or to property. Under such circumstances, the Campus Director designee , with the concurrence of Student Services and Placement Manager, or, in his/her absence, a person designated by the University President, may impose an interim suspension pending written notice with a hearing to be set at a later date. An interim suspension may not be imposed unless it is based upon facts which clearly show that the student’s continued presence on campus constitutes a danger to the student, to others, or to property. An interim suspension may not be based upon mere suspicion of guilt. Any student suspended on an interim basis has the right to a hearing before the conduct committee. The student suspended on an interim basis must present a written request for a hearing to the Disciplinary Committee within five days of the effective date of the interim suspension. The hearing must be held within five days of the suspended student’s request for a hearing unless the student charged requests a delay, in which case the times specified in the following section shall apply. The interim

suspension shall terminate when the hearing is held. Student Services and Placement may impose regular disciplinary penalties at this point in the proceedings.

- Hearing

Upon request by Student Services and Placement Manager or by the student charged and subjected to disciplinary action, the case will be heard by the Conduct Committee. Requests for a hearing before this committee must be presented in writing to the Student Services and Placement Manager within five days of the effective date of the disciplinary action. The hearing is not intended to be a full-fledged adversarial proceeding: it is intended to be a fair hearing with ample opportunity for both parties (the student and the university) to present facts.

- The following procedures shall apply:

1. The Conduct Committee will be composed of two (2) faculty members, two (2) members of the student committee and two (2) members of the administrative staff and the President of the University or a person assigned by him/her.
2. Both parties will be notified of the date of the hearing at least five days prior to the date (except in the case of interim suspension). In exceptional cases, the Conduct Committee may choose to hold the hearing at an earlier time, but only with the express agreement of both parties.
3. Both parties shall be permitted to inspect, at least 24 hours in advance of the hearing, any documentary evidence which the other party intends to submit at the hearing.
4. The party who is charged with violating the MAU Student Code of Conduct is responsible for presenting his or her case; advisors can be present but are not permitted to present arguments or evidence.
5. Both parties may question any witness who testifies at the hearing
6. A tape recording will be made of the hearing. A more formal record by a court reporter may be arranged by either party at their own expense.
7. The hearing shall be private if so requested by the student charged.
8. The student charged is not required to testify in his/her own defense and failure to testify shall not be held against the student. The Conduct Committee will base its findings and decision solely on the evidence presented at the hearing.
9. The Conduct Committee shall give a written copy of its findings and decision to the parties within a reasonable amount of time. A copy of the findings and decision will also be kept on file in the Student Services Office.
10. The Student Discipline Committee may affirm, reverse or modify the decision of the Campus Director or the designee. The decision of the Conduct Committee shall be final unless appealed and reversed or modified.

- Procedure for Appealing Disciplinary Actions

All disciplinary decisions may be appealed in writing to the Student Services Director, who will form a review committee, which will consist of two members of the MAU administration and two faculty members. The review committee will specifically exclude any faculty member or

administrative staff member who may have been involved or originally reported the student's behavior leading to the disciplinary action. Any appeal must be directed in writing to the Disciplinary Committee within thirty (30) days of the decision to be appealed. Any sanction imposed as a result of misconduct by the University will remain in effect during the process of the appeal. The review committee will meet with the student and make a recommendation to the University President regarding the appeal. The decision of the President of the University will be final.

xiv. How can I find out information about registered sex offenders and predators?

You can go to the Florida Department of Law Enforcement: Florida Sexual Offenders and Predators webpage located at:

<http://offender.fdle.state.fl.us/offender/homepage.o.jsessionid=tlnOAoJPK0ucXJs+VsSppQ>

b. Timely Warning:

To help prevent crimes and keep the University community informed about safety and security issues on an ongoing basis, the President or Coordinator of Marketing and PR issues timely warnings for Clery Act crimes

presenting a serious or continuing threat to students and employees. These timely warnings will be communicated to all students, faculty and staff through emails, social media, and posted on the MAU ALERTS website. Members of the University community who are aware of a crime being committed, or witness other serious incidents should immediately report these findings to a University staff member or administration so that the incident can be evaluated and a timely warning can be issued. If warranted, an incident report may be prepared.

IV. In the Case of an Emergency

MAU provides emergency mass notification capabilities to students, family, faculty and staff combining all available communication methods into a single system concept called MAU ALERTS. Regardless of which notification methods are utilized to reach the recipients, all emergency notification and warning messages originate from MAU ALERTS. For more information about our emergency notification methods, visit our MAU ALERTS on the MAU website.

Most emergency incidents on campus will be identified by students, faculty, staff or visitors. If students, faculty, staff, or visitors are involved in or witness a life-threatening emergency, it is essential for them to immediately call 9-1-1 and to notify the Student Services Department. This notification is the first step in the activation of the University's procedures in the comprehensive emergency management plan.

1. To report an emergency:

Emergency assistance may also be requested by dialing 9-1-1 from any cell phone. Be sure to advise the dispatcher on the 911 call of your location (not all cell phone show a location automatically). Telephones for use in an emergency are also located at the front desk during normal operating hours.

2. MAU ALERTS - Campus Public Address System:

MAU is in adjacent to a major metropolitan area and international city. There are times on campus when members of the MAU community may be faced with emergency situations on campus or originating from the surrounding Miami- Dade area. In this instance, the University will use its public address capabilities to communicate emergency announcements and provide instructions for those in the building to follow.

The most common emergency announcement is used for a fire emergency or a fire drill. There are others that may be used for major emergencies such as an:

- Evacuation
- Dangerous Situation
- Hazardous Condition
- Weather Emergency

If there is a weather emergency necessitating a temporary closure of the campus building, the University will follow the Miami Dade Public School System to determine whether or not the university will cancel classes, or remain open for essential personnel. The University officials (President, Campus Director, or Student Services Department) will communicate with students, faculty and staff via email, via social media. These announcements will also be posted on the MAU ALERTS section of the website.

V. Comprehensive Emergency Management Plan

The Millennia Atlantic University (MAU) Comprehensive Emergency Management Plan (CEMP) is designed for use by the entire University community. The CEMP establishes standard operating guidelines, based on existing policies and procedures, for the response to an emergency impacting the University. The CEMP describes the emergency management roles and responsibilities of the entire university community and provides a strategy to be prepared as possible for the most likely hazards. The CEMP is designed to protect lives and property through effective use of university, local, state and federal resources. Since an emergency may be sudden and without warning, the CEMP is intended to be flexible in order to accommodate contingencies of various types and magnitudes. The MAU CEMP does not limit the use of good judgment and common sense in matters not foreseen or covered by the elements of the plan.

The CEMP outlines the mitigation/prevention, preparation, response and recovery actions of MAU personnel and resources for hazards that could negatively impact MAU. The CEMP incorporates the use of the National Incident Management System (NIMS) to facilitate interagency coordination between responding agencies and is consistent with the Miami-Dade County CEMP, State of Florida CEMP, and National Response Framework (NRF). MAU continuously collaborates with local, state and federal emergency response agencies in the development, implementation and maintenance of the MAU CEMP.

A copy of the MAU CEMP is can be found at the Student Services Department and a copy is also provided to the staff and faculty members involves in its procedures.